

PROCEDURES FOR SUPPLIERS' CREDIT FACILITY FOR COMPANIES IMPORTING GOODS FROM CHINA

Required Documents

The client must provide the following documents:

- Completed Application Form for the Supplier's Credit Facility.
- Customer Information Sheet (CIS): Including a valid Passport and Company Registration Certificate.
- Bill of Lading from a previous transaction with suppliers in China.
- Copy of Proforma Invoice (indicating the goods and total amount the client intends to purchase).
- This set of full application must be sent to TFC.

Important Note:

- **The Supplier's Credit Facility is NOT available for transactions involving petroleum products or energy commodities. It is solely for commodities manufactured or produced from China.**

Eligibility Criteria:

- The client's annual purchase volume must be **no less than USD 300,000 and no more than USD 30 million.**

Step-by-Step Procedures:

1. Application Submission

- The client submits all required documents along with the completed application form to TFC.

2. Payment of Credit Assessment Fee

- The client pays a non-refundable credit assessment fee of USD 150.00 to TFC to initiate the process.

3. Credit Line Investigation

- A detailed credit line investigation is conducted to assess the client's eligibility and creditworthiness. And when successful, the client will be offered a revolving credit limit.

4. Pro-Forma Invoice Issuance

- The client can send the Pro Forma Invoice from their supplier or details of their supplier along with their order to TFC for review and confirmation of the order.

5. Deposit Payment

- Once the order is confirmed with the supplier, the client makes the required deposit to TFC to secure the transaction before shipment.

6. Full Payment to Supplier

- Trade Finance Company arrange with their finance company in China to pay 100% of the transaction value to the supplier.

7. Goods Shipment

- The goods are shipped to the client as per the agreed terms and conditions.

8. Submission of Shipping Documents

- All relevant shipping documents are submitted to the client for review and processing for clearing the goods at the customs.

9. Final Payment on Maturity

- The client settles the remaining balance for the goods on maturity, following the agreed payment schedule.

Deposit Payment Options:

1. Full payment of 25-30% to TFC after confirmation of the order.

2. A minimum payment covering the minimum monthly order will be required for the first small transaction. Once the first shipment is completed and the goods are delivered, the remaining balance can be paid to ship the rest of the goods.